

## FREQUENTLY ASKED QUESTIONS:

### ABOUT THE ARTWALKS:

#### **Q: Can I apply to more than 1 show?**

**A:** Yes. To provide more opportunities, we host two ArtWalks - the Riverdale ArtWalk in June and ArtWalk in the Square in September. Each submission is \$50 and has different payment schedules to spread payment throughout the year.

#### **Q: What are the dates?**

##### **Riverdale ArtWalk**

Sat & Sun, June 1 & 2, 2024 - Jimmie Simpson Park  
11 AM – 6 PM

##### **ArtWalk in the Square**

3 days, September 13 – 15, 2024 - CF Shops at Don Mills **NORTH TORONTO**

- *Friday: 3:00 PM – 8:00 PM*
- *Saturday: 10:00 AM – 7:00 PM*
- *Sunday: 11:00 AM – 5:00 PM*

#### **Q: What does the event map look like?**

**A:** The show maps are completed once we have confirmed participating artist closer to show date.

Riverdale ArtWalk: We expect the booths to be laid out similarly to the [Riverdale ArtWalk 2023](#) and [Riverdale ArtWalk 2022 map](#).

ArtWalk in the Square: We expect the general map area to be similar to the ArtWalk in the Square 2023.

### SUBMISSIONS

#### **Q: Is there an online show?**

**A:** We are not planning an online components to outdoor shows this year.

#### **Q: How many artists will be accepted?**

**A:** We will not be hosting an online or indoor component to the shows, so expect that we may not be able to accommodate the same number of artists as traditionally hosted at the ArtWalks, so please be sure to submit your best and strongest work. Final numbers and show maps will be reworked.

- We expect to host approximately 160 artists in the park at Riverdale ArtWalk.
- We expect to be host approximately 80 artists at ArtWalk in the Square.

**Q: What is the Submission process?**

**A:** We are using the Eventeny platform to manage our submissions. You will have to set up a user account in Eventeny (if you don't already have one) to submit to our ArtWalks.

**Q: Is there still an indoor section of Riverdale ArtWalk?**

**A:** No, we will not be offering the indoor option this year.

**Q: I know this is a fine art only show but my work is unique, and I am not sure if it qualifies. How can I be sure before I submit?**

**A:** If you are not sure if the type of work is eligible for submission, please reach out to [info@ArtistsNetwork.ca](mailto:info@ArtistsNetwork.ca) and we can provide direction. Please note that if the Network deems your work acceptable to submit, this is no guarantee of acceptance.

**Q: How can I be sure to get the Member rate?**

**A:** To get the member rate you must be a member at the time of submission and pay the full year membership rate. No exceptions.

**Q: I don't have a credit card; how can I pay?**

**A:** You do not need a credit card to pay via PayPal. You can open an account for free and connect it to your bank account. For more information, please visit <https://www.paypal.com/ca/webapps/mpp/home>

**Q: Can I pay by cash or cheque?**

**A:** No, the Artists' Network no longer accepts cash, cheques or certified cheques. Please use PayPal with a credit card or direct from PayPal to submit your fees.

**Q: If I don't have access to a computer, how can I submit?**

**A:** It is recommended to submit using a computer. You can submit via a tablet however some people have experienced challenges with their ipad. Mobile phone is not recommended.

**Q: Can I share a booth with a friend?**

**A:** No, two or more independent artists who are simply sharing the cost of a booth may not apply together. You can, however, request your booths to be near each other.

**Q: Why is are the ArtWalks juried?**

**A:** It is the Artists' Network intention is to present a quality show and to provide equal and impartial opportunity to all artists wishing to exhibit with the ArtWalks regardless of artist affiliations/memberships, or degree of experience.

**Q: How does the jury process work?**

**A:** The ArtWalks includes the work of professional and emerging visual artists working in drawing, photography, printmaking, new media, painting, sculpture, and mixed media. Submissions are adjudicated anonymously by a panel of professional artists or collectors who reflect varied aspects of cultural production in the visual arts including gallery operations and management, education and mentorship, commissions & representation, sole and group exhibitions, curatorial practice, and artist talks. The jury changes every year.

**Q: What images and statements do I need to prepare to complete my submission?**

**A:** Please be sure you follow submission requirements. Failure to do so may result in a forfeited submission. As part of your submission, you will need to:

- 1) Upload 6 art work images
  - FILE FORMAT ACCEPTED: .jpg, .png, 5Mb maximum, recommend 1400px on smallest side, 72 DPI.
  - FILES **MUST** BE NAMED BEGINNING WITH YOUR ARTIST NAME: For example: "Angela-Lane-1, "
  - One image may be a close-up if you believe that it will help the jury better review and understand your work. Please note that it is a close-up as part of the image title: "Firstname-Lastname-Close-up "
  - **The ArtWalks are juried by arts professionals. They are looking for a consistent theme to the work, originality, and quality. Submitted images must be clear, sharp, and representative of what you will exhibit; rejected submissions are often due to poor quality images or photographs that have other elements (walls, frames) in the submission photo.**
- 2) Include Artist Statement
  - 1000 character maximum

**What is the difference between an Artist Biography and an Artist Statement?**

**A:** An Artist Biography provides a sense of your training, experience and highlights from your curriculum vitae. An Artist Statement focuses on the artistic vision of your current work.

**Q: How and when will I find out if I have been accepted?**

**A:** The results of the selection process will be communicated to you by email. We will not provide acceptance information over the phone. Please refer to the website for dates.

**Q: Can I dispute or appeal the jury's decision?**

**A:** No, all decisions are final.

**Q: How big is the space I will be exhibiting in?**

**A:** Artists will be assigned a 10' by 10' booth space. Your tent must fit this space. No encroaching into the aisles will be allowed as it obstructs walkways and neighbouring artists line of sight.

**Q Can someone else sit my exhibition?**

**A:** We encourage all artists to sit their exhibition sites during show hours. This is your opportunity to meet art buyers and get feedback on your work. Artists may arrange coverage of their sites for periods of time but are expected to be available during show hours.

**Q: Does the Artists' Network take a commission from my sales?**

**A:** No. 100% of the revenue you make from sales at the in-person show are yours.

**I HAVE BEEN ACCEPTED, NOW WHAT??**

**Q: I have been accepted, what do I need to do next?**

**A:** Please take close note of the Important Dates to understand your payment schedule. Failure to pay on or before the payment due dates will result in losing your spot. Beyond the submission fee, there are 1 or 2 payments depending on the show: Riverdale ArtWalk invoices one full participation fee. ArtWalk

in the Square requires a deposit to confirm your spot and then closer to event day the balance payment of your fee.

**Q: What if I need to cancel my participation?**

**A:** If you are juried in and need to cancel, you must do so in writing. Cancellation information is on the website.

**Q: How are the booth locations determined?**

**A:** Booth allocation will be drawn at random in 3 batches: early bird, regular submission, and late submission. If you have a specific request, please let us know in your submission acceptance and we will attempt to place you in the best available booth that most closely matches your request when your name is drawn. No guarantees of location are made, and all locations are subject to change due to park conditions, city or CF Shops at Don Mills input. We will do our best to accommodate any medical restrictions.

**Q: When is the orientation and what does it cover?**

**A:** We host orientations for the ArtWalks. Once accepted, we will reach out and confirm orientation details. During orientation, we discuss the show logistics such as move-in and move-out as well as how to leverage marketing to increase traffic to your booth, sales tips and general show survival tools! We record our zoom online orientations, which you will have access to on our youtube channel. We also have a number of past orientations and education sessions relating to showing successfully at the ArtWalk.

**Q: Do you provide the tent or the display materials?**

**A:** No, we do not. Artists must provide their own tent, and all other display materials. We partner with a rental company. A rental order form will be included in the artists manual. Display systems must be secured by weights, sandbags or bricks. **Spiking of the ground at Jimmie Simpson Park and CF Shops at Don Mills is strictly prohibited.**

**Q: What if it rains?**

**A:** The shows are a rain or shine event. A great reason to invest in or rent a 10' by 10' waterproof tent! The orientation can provide some tips to survive the rain.

**Q: How does the load-in process work?**

**A:** When you receive your participant package by email you will have access to our online Artist Handbook that will include a detailed load-in/loadout procedure. We will be reviewing the load-in and out in detail during the zoom orientation – **please ensure you are familiar with the process before arriving on site.** A specific time slot for your load-in will follow closer to event day. Pre-determined groups of artists will arrive at the park in fifteen-minute intervals. You will be greeted by a representative from the Artists' Network and any new pertinent information will be shared at that time. You then have fifteen minutes to unload your materials. Remember, there are between 85 and 165 participants at our outdoor shows. Following the load-in procedure ensures a smooth, organized start to everyone's day. Before you begin transferring your materials to your booth location, you must move your car and find a place to park.

It is highly recommended that you bring someone along to help you with this procedure.

Once you have located your booth and set yourself up, stop by the Artists' Network information booth to pick up your artist package.

**Q: How do I create my artist profile?**

**A:** If you are a new participant or member, you will be sent an email asking you to create your profile. **Please ensure you list [artists.network.dev@gmail.com](mailto:artists.network.dev@gmail.com) as a safe sender/add to your contacts list so you receive the email.**

If you are a returning participant or Artists' Network member and have a profile, it will still be live.

Please note that your profile is linked to the email you provided when you created your submission. Once you set your password you can use it to log in to the artist gallery site, where you can edit your profile and images whenever you like, so **please make note of your password!** Your profile can be used for other Artists' Network events moving forward.

The Artist Gallery will reside on the top navigation bar of the event site: <https://riverdaleartwalk.ca/> and at <https://artists.artistsnetwork.ca>. If you have any questions, please reach out to [info@artistsnetwork.ca](mailto:info@artistsnetwork.ca) or call us at 416-465-0302.

## **MEMBERSHIP**

**Q: How do I become a member?**

**A:** Navigate to the Member page on the website and complete the information. Be sure to upload an image that best represents your work.

**Q: Do I need to live in the Riverdale neighbourhood to become a member of the Artists' Network or submit to a show?**

**A:** No, membership is not geographically-based; in fact, we have member artists across Canada. Visit the website to learn more about Artists' Network member benefits and services.

<https://www.artistsnetwork.ca/membership/>

## **SUPPORT**

**Q: I don't know yet what I don't know!!!!**

**A:** Don't worry. Once the jury process is complete, there will be a closed Facebook Group page set up that will allow you to ask millions of questions and get a fast response from the community. We also will provide you with access to our Online Artist Handbook. We are here to support you and ensure you have a great experience! You can also reach out to us at [info@artistsnetwork.ca](mailto:info@artistsnetwork.ca).